

## CABINET

The following decisions were taken by the Cabinet on Tuesday, 26 November 2019 and will take effect on 05/12/2018 unless the call-in procedure has been triggered. **CALL-IN DEADLINE: 04/12/18.**

The following represents a summary of the decisions taken by the Cabinet. It is not intended to represent the formal record of the meeting but to facilitate the call-in process. The formal minutes will be published in due course to replace this decision sheet.

Members wishing to request a call-in on any of these matters, should contact the Committees Business Manager or relevant Democratic Services Officer.

The Cabinet at its meeting on Tuesday, 26 November 2019 considered the following matters and resolved:

- **MINUTES OF PREVIOUS MEETING: 29 OCTOBER 2019** (Item 2)

The minutes of the meeting held on 29 October 2019 were agreed as a correct record.

- **DECLARATIONS OF INTEREST** (Item 3)

Mr Colin Kemp declared a non-pecuniary interest in relation to '*Moving Closer to Residents*' (items 10 and 14 on the agenda), as he was part of the Executive on Woking Borough Council.

- **MEMBERS' QUESTIONS** (Item 4a)

There was one question from Mr Chris Botten. This and the Cabinet response was published as a supplement to the agenda.

- **PUBLIC QUESTIONS** (Item 4b)

There was one question from Mr Ian Thirlwell. This and the Cabinet response was published as a supplement to the agenda.

- **REPORTS FROM SELECT COMMITTEES , TASK GROUPS, LOCAL COMMITTEES AND OTHER COMMITTEES OF THE COUNCIL** (Item 5)

Two reports were received from:

- a) **Moving Closer to Residents Task Group** (Resources & Performance Select Committee) – linked to items 10 & 14 on the agenda.
- b) **Surrey's Greener Future Task Group** (Communities, Environment & Highways Select Committee).

The Cabinet response to the reports was published in the supplementary agenda.

- **LEADER / DEPUTY LEADER / CABINET MEMBER/ STRATEGIC INVESTMENT BOARD DECISIONS TAKEN SINCE THE LAST CABINET MEETING (Item 6)**

**RESOLVED:**

That the decisions taken by Cabinet Members / Investment Board since the last meeting as set out in Annex 1 to the submitted report be noted.

- **LIBRARIES: OUR NEXT PHASE (Item 7)**

**RESOLVED:**

1. That the Library and Cultural Services strategy and future model for the library service was approved.
2. That authority be delegated to the Executive Director for Children, Life Long Learning and Culture to work with the Cabinet Member for All-Age Learning to proceed to consultation where necessary over the next 12 – 18 months, as and when the specific proposals for each area become clearer following a process of co-design with local people and key stakeholders.

**Reason for decision:**

Surrey County Council established its strategic principles for the delivery of Library and Cultural services in January 2019, following a comprehensive consultation exercise. Concurrently, the Council had additionally developed a new organisational strategy, 'Vision 2030', setting out the priorities for Surrey County Council and the outcomes it is sought to achieve. Using both of these, a detailed community profile had been prepared through 2019. It was clear that the way in which people were using libraries was changing. There was a pattern of falling usage amongst the adult population, with fewer regular users borrowing more books, while usage amongst children was growing. We must also look beyond how libraries respond to demand reactively, and consider whether they can make a greater contribution, proactively, to Surrey's corporate priorities. Within this context we have developed a new strategy which seeks to set a direction for the modernisation of our Libraries and Cultural Services which maximises their contribution to the priorities of the Vision 2030 and ensures that we continue to deliver our statutory responsibility to provide "a comprehensive and efficient library service for all persons desirous to make use there of", as set out in Section 7 of the Public Libraries and Museum Act 1964.

*[The decisions on this item can be called in by the Children, Families, Lifelong Learning & Culture Select Committee]*

- **FAMILY RESILIENCE - UNIVERSAL YOUTH OFFER (Item 8)**

**RESOLVED:**

1. To undertake public consultation on whether Surrey County Council enables the voluntary community and faith sector to use the youth centres for the benefit of young people at little or no cost be agreed.
2. To consult on whether Surrey County Council delivers universal open access youth work be agreed.
3. That authority be delegated to the Executive Director Children, Lifelong Learning and Culture to work with Cabinet member for Children, Young People and Families to agree and implement the local solutions following the conclusion of the consultation.

**Reason for decision:**

Transforming the existing universal youth work model and improving the access to youth centres required formal consultation. The options and solutions for each youth centre needed to be considered at a local level as part of the local engagement during the consultation.

*[The decisions on this item can be called in by the Children, Families, Lifelong Learning & Culture Select Committee]*

- **REVIEW OF CHARGES FOR PARKING IN COUNTRYSIDE ESTATE CAR PARKS (Item 9)**

**RESOLVED:**

1. That all charges relating to parking at all Countryside Estate car parks currently managed under lease by Surrey Wildlife Trust be removed, with effect from 1 April 2020 be agreed.
2. That authority be delegated to the Executive Director of Highways, Transport and Environment, in consultation with the Cabinet Member for Community Safety, Fire and Resilience, the development and implementation of a plan to deliver recommendation 1.
3. That proposals be developed for the introduction of a voluntary payment scheme be agreed.

**Reason for decision:**

The Countryside Estate service operated 15 car parks across the county, where charges were made for parking to residents and visitors wishing to access the countryside. Following the implementation of the charges in July 2018 it was agreed that a review of the impact of car park charging would be undertaken after 12 months of operation. This review has concluded that the original policy of charging visitors to park when visiting the countryside estate had not delivered the significant financial contribution and was no longer aligned with the council's overarching Vision 2030.

*[The decisions on this item can be called in by the Communities, Environment and Highways Select Committee]*

- **MOVING CLOSER TO RESIDENTS: DELIVERING OUR AMBITION (Item 10)**

**RESOLVED:**

1. That the importance of this programme to our successful transformation plans and delivery of the Community Vision 2030 and Organisation Strategy be noted.
2. That, subject to Council approval, the acquisition of Midas House, Woking on the terms set out in this report as the County Council's new Civic Heart be approved.
3. That subject to full Council approval of the acquisition of Midas House, Woking on the terms set out in the submitted report, authority be delegated for the completion of the requisite legal processes and documentation relating to the acquisition of Midas House, in accordance with the Heads of terms set out to the Executive Director for Transformation, Partnerships and Prosperity, in consultation with the Leader of the Council.
4. That the establishment of a Member Task Group to support the planning

and design of Civic spaces and functions, including for full Council meetings and associated Member facilities be approved.

5. That a design and build contractor for fitting out the new Civic Heart in order to facilitate modern, agile working practices be procured.
6. That the importance of supporting staff through the implementation of more agile working practices and move from County Hall, Kingston to a Civic Heart in Woking and the need for a change management programme to ensure a positive outcome for them, with a similar programme tailored to Members' needs be acknowledged.
7. That the investment in the information and digital technology required to effectively support agile working, as contained in the capital programme, with a roadmap for implementation presented to Cabinet in February 2019 be endorsed

**Reason for decision:**

The council had a commitment to being closer to residents in all that it does and to enable new, modern ways of working for the council. The Moving Closer to Residents (MCTR) programme of rolling out agile working across the council was underpinned and advanced by confirmation of a new Civic Heart premises at Midas House, Woking. The MCTR work was not simply about acquiring a building and making a value for money judgement on the associated costs, alone. The programme will deliver on a range of other benefits – including demonstrable productivity improvements from better use of technology, reduced travel costs, new talent pools and attracting new staff, contributing to our carbon neutral ambitions; plus a number of important non-quantifiable benefits, including advancing the shift in organisational culture.

*[The decisions on this item can be called in by the Resources and Performance Select Committee]*

• **2019/20 MONTH 6 (SEPTEMBER) FINANCIAL REPORT (Item 11)**

**RESOLVED:**

1. That the highway repairs expenditure be funded from capital was approved.
2. That the School funding increase (c£7.3m) due to Teacher Pension contribution grant and Teachers Pay grants from the Department for Education was approved.
3. That procurement of new fire appliances could proceed was authorised.
4. That the Council's forecast revenue and capital budget positions for the year was noted.

**Reason for decision:**

This report complied with the agreed policy of providing a monthly budget monitoring report to Cabinet for approval of any necessary actions.

*[The decisions on this item can be called in by the Resources and Performance Select Committee]*

• **REGULATION OF INVESTIGATORY POWERS ACT 2000 - UPDATED CORPORATE POLICY AND PROTOCOL (Item 12)**

**RESOLVED:**

1. That the proposed new Corporate Policy and Protocol on the application of

- the Regulation of Investigatory Powers Act 2000 was endorsed.
2. That authority be delegated to the Cabinet Member for Community Safety Fire and Resilience in consultation with the relevant Director to approve the Corporate Policy and Protocol on the use of the Regulation of Investigatory Powers Act 2000 and any subsequent changes to this and that the Director of Law and Governance be authorised to make the necessary changes to the Council's Scheme of Delegation and the Constitution be updated accordingly.

**Reason for decision:**

Following the RIPA Inspection carried out in February 2019, recommendations and observations were made to the Corporate Policy and Protocol on the use of RIPA which has led to the requirement to make some minor amendments to the Policy.

The inclusion of the updates within the Corporate Policy and Protocol will provide an updated framework to ensure that the authority continues to comply fully with the requirements of RIPA. The updates ensure that Surrey County Council is operating in accordance with the latest legislation.

Allowing future changes to the policy to be authorised by the relevant Cabinet member using delegated powers will prevent this policy repeatedly being placed before full Cabinet for consideration.

*[The decisions on this item can be called in by the Resources and Performance Select Committee]*

- **EXCLUSION OF THE PUBLIC (Item 13)**

**RESOLVED:** That under Section 100(A) of the Local Government Act 1972, the public be excluded from the meeting during consideration of the following items of business on the grounds that they involve the likely disclosure of exempt information under the relevant paragraphs of Part 1 of Schedule 12A of the Act.

- **MOVING CLOSER TO RESIDENTS: DELIVERING OUR AMBITION (Item 14)**

**RESOLVED:**

That this Part 2 report contained information which was exempt from Access to Information requirements by virtue of paragraph 3 – Information relating to the financial or business affairs of any particular person (including commercially sensitive information to the bidding companies).

See [Exempt Minute E-18-19].

**Reason for decision:**

See Minute 203/19

*[The decisions on this item can be called in by the Resources & Performance Select Committee]*

- **COMMERCIAL PROGRAMME (WASTE) UPDATE (Item 15)**

**RESOLVED:**

That this Part 2 report contained information which was exempt from Access to Information requirements by virtue of paragraph 3 – Information relating to the

financial or business affairs of any particular person (including commercially sensitive information to the bidding companies).

See [Exempt Minute E-19-19].

**Reason for decision:**

See [Exempt Minute E-19-19].

*[The decisions on this item can be called in by the Communities, Environment & Highways Select Committee]*

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